



KISHKINDA UNIVERSITY

Advancing Knowledge Transforming Lives

Ref. No.: KU/2024-25/Reg. Off/406

Date: 01.09.2025

Notification

Sub: Constitution of the Editorial Committee (EC)

Ref: The Hon'ble Vice Chancellor's approval letter, Dated: 01.09.2025

The Editorial Committee (EC) is constituted to publish University Newsletter on a quarterly basis as shown in the table below:

Sl.No.	Position	Name
1	Chairperson / Chief Editor	Prof T.N. Nagabhushana M.E.(IISc), Ph.D.(IISc) Vice-Chancellor, Kishkinda University, Ballari Ph: 63644 82623 Email: vc@kishkindauniversity.edu.in
2	Associate Editor	Dr. Arun Chandra Mudhol Dean – Faculty of Commerce & Management Kishkinda University, Ballari. Mob : 9449307007 Email : arun.chandra@kishkindauniversity.edu.in
3	Members	1.Prof. U Eranna Registrar & Pro-Vice Chancellor, Kishkinda University, Ballari Ph: 63644 82624 Email: registrar@kishkindauniversity.edu.in 2. .Dr. V.C Patil Dean- Faculty of Engg. & Tech., Kishkinda University, Ballari Ph: 9448006862 Email: dean_fac@kishkindauniversity.edu.in 3. Dr. Sulochana P Melinmath Assistant Professor in Department of Chemistry Kishkinda University, Ballari. Mb : 9972455775 Email : sulochana@kishkindauniversity.edu.in 4. Dr. Mude Sreenivasulu Associate. Professor in Department of ECE Kishkinda University, Ballari. Mb : 7386451974 Email : sreenivasulu@kishkindauniversity.edu.in



KISHKINDA UNIVERSITY

(Established under the Karnataka State Act No. 20 of 2023)

Mountview Campus, Off 28Kms, Ballari Siruguppa Road, Near Sindhigeri, GP No. 735, H. Hosalli, Siruguppa Taluk, Ballari Dist. Karnataka
Correspondence Address : City Campus @ Ballari Business, College, Siruguppa Road, Ballari-583103. Ph : 08392-295529
website : www.kishkindauniversity.edu.in GSTIN : 29AAATT5138N1ZW | e-mail : info@kishkindauniversity.edu.in



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		5. Ms. Dharani K Assistant Professor in Department of Physics Kishkinda University, Ballari. Mb : 7760926316 Email : ddharani@kishkindauniversity.edu.in 6. Mr. Gururaj A Assistant Professor in Department of Mathematics Kishkinda University, Ballari. Mb : 7411769838 Email : gururaj@kishkindauniversity.edu.in 7. Mr. Sanjay K N Assistant Professor in Department of CSE Kishkinda University, Ballari. Mb : 9738120372 Email : sanjay@kishkindauniversity.edu.in 8. Mr. Venkatesh P Assistant Professor in Department of MCA Kishkinda University, Ballari. Mb. 8867190268 Email : venkateshpolepalli@kishkindauniversity.edu.in 9. Mr. Nagaling M Gurav Assistant Professor in Department of EEE Kishkinda University, Ballari. Mb. 8105254396 Email : nagalingm@kishkindauniversity.edu.in
4	Student Representatives	Students Representatives From All the Branches Kishkinda University, Ballari
5	Member Conveners	Ms. P. Vidya Vaishnavi Assistant Professor in Department of MBA Kishkinda University, Ballari. Mb : 9141648167 Email : vidya@kishkindauniversity.edu.in & Mrs. P Swarna Assistant Professor in Department of English (Humanities) Kishkinda University, Ballari. Mb : 9663636973 Email : swarna@kishkindauniversity.edu.in



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The Chief Editor / Associate Editor and members shall hold the office for a period of 3 years from the date of issue of this notification.

[Handwritten Signature]
-01/09/25
Registrar

Registrar
Kishkinda University
City Campus @ Ballari Business College,
Siruguppa Road, Ballari-583103.

Copy for kind information to:

1. The Hon'ble Chancellor
2. The Pro Chancellor
3. The Hon'ble Vice Chancellor
4. The Finance officer



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Editorial Committee – Roles & Responsibilities

1. Chief Editor

- Provides overall leadership and vision for the newsletter.
- Approves themes, topics, and final content for each edition.
- Ensures quality, accuracy, and adherence to university policies and guidelines.
- Acts as the final authority for editorial decisions.
- Provide guidance, suggestions, and feedback for improvement.
- Ensure the newsletter reflects the vision and values of the university.

2. Members

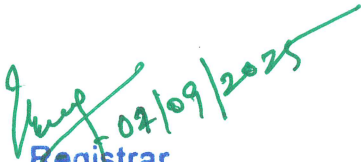
- Collect, review, and edit content for their respective sections.
- Ensure that articles are relevant, fact-checked, and plagiarism-free.
- Work closely with faculty, students, and staff to encourage contributions.
- Submit section drafts to the Associate Editor within the deadline.
- Handle newsletter aesthetics including graphics, images, and formatting.
- Ensure professional, reader-friendly design aligned with university branding.
- Coordinate with section editors to include visuals, charts, and photographs.
- Check grammar, spelling, punctuation, and language consistency.
- Maintain clarity, tone, and style throughout the newsletter.
- Eliminate errors before final approval.
- Capture high-quality images of university events, workshops, and activities.
- Provide supporting visuals for articles and features.
- Maintain an organized image library for future use.
- Oversee digital and print distribution of the newsletter.
- Ensure timely circulation to faculty, students, alumni, and stakeholders.
- Coordinate with the university website and social media team for online release.

3. Members Conveners

- Member Conveners are required to arrange the editorial committee meetings at regular intervals of time based on the need.
- Gather articles, reports, photographs, and updates from various departments, student bodies, and administrative sections through the members of the committee.
- Submit the compiled draft to the Editorial Board/University Authorities for approval.
- Incorporate feedback and finalize the newsletter for release.
- Coordinate with the printing and digital teams for both print and e-newsletter circulation.
- Ensure timely dissemination of the newsletter to all stakeholders – students, faculty, staff, alumni, and external partners.
- Upload the newsletter on the University website, Digii App (if applicable), and official social media platforms.
- Maintain a digital archive of all published newsletters for future reference.
- Collect feedback from readers to assess quality and relevance of the content.
- Suggest improvements for subsequent editions.
- Encourage innovative ideas (interviews, research spotlights, success stories, etc.) for engaging newsletters.

4. Student Representatives

- Collect and contribute news, articles, creative write-ups, and student achievements from their respective departments.
- Encourage fellow students to submit write-ups, poems, stories, artwork, or event reports.
- Highlight student activities, clubs, fests, and cultural/sports achievements for inclusion.
- Act as a link between the student community and the Editorial Team.
- Coordinate with faculty coordinators, member conveners, and peers to ensure timely submission of content.
- Share updates about deadlines, themes, and guidelines with students in their department/class.
- Provide short reports and photographs of departmental events, seminars, workshops, and competitions.
- Maintain accuracy in reporting and ensure proper acknowledgment of participants and winners.
- Ensure ethical and plagiarism-free submissions.
- Assist in reviewing student-submitted articles for relevance, correctness, and originality before forwarding to the Editorial Team.
- Suggest improvements in presentation, language, and formatting of student contributions.
- Propose new ideas such as student interviews, campus stories, motivational experiences, or “student corner” features.
- Encourage innovative formats like quizzes, short reviews, or thought pieces for better student engagement.
- Assist in promoting the newsletter among students once published.
- Share the digital version with peers and encourage readership.
- Help in collecting student feedback for continuous improvement.


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